



# Angolan Import Shipping Procedures

Dear Supplier,

We would like to familiarize you with the Shipping procedures when sending goods to Angola.

If we don't comply with the below mentioned shipping procedures the goods will get stuck and we have to count with great delays.

Before sending anything off please do the following:

1. Send us your invoice via email to [aca.admin@algoa.li](mailto:aca.admin@algoa.li)
2. We will then produce a pro forma invoice and send it to Bureau Veritas to apply for HS Codes (Harmonized System Codes) for every line item.
3. Our pro forma invoice will be reviewed for coding accuracy and splitting requirements. (Split into Inspection/Non Inspection, Tax Duty/Non Tax Duty items)
4. Once the HS Codes have been issued and approved we have to request ATS (Authorization to ship) from Panalpina in the United States.
5. If your shipment to us contains items which require a local inspection, a separation of your shipment to us might apply. If this is the case we will advise you accordingly.
6. When we receive the ATS Code we will print it on our pro forma invoice and email it to you.

Shipment to Angola:

1. Only when you have received our pro forma invoice with ATS Code we can proceed with the shipment.
2. DHL is the only parcel service to be used as it is the only one which delivers goods to Malongo Terminal. Please fill in Airway Bill as follows:

**DHL** Shipment Airwaybill

354 1710 270

961471578

CAB

**From (Sender)**

Sender's name

Company name

Address

Phone/Fax/Telex (priority use)

**To (Recipient)**

Cabinda Gulf Oil Company

For: Services Algoa Int. Anstalt  
Malongo Terminal  
Cabinda, Angola  
Rep. of Angola

Philip Kirchhofer/Victor Ramos +244 231 224 633

**Shipment details**

Services

DOCUMENT

PARCELMA PROVAE EXPRESS (if allowed)

EXPRESS DOCUMENT

DOMESTIC

WORLDMAIL

OTHER SERVICE

Transport charges

Sender

Cash/Charge/Smart Card

External Billing Agreement

Transport Collect

Shipment insurable (in USD)

YES

Full description of contents

INTERNATIONAL WORLDWIDE PACKAGE EXPRESS SHIPMENTS ONLY

Invoice Address:

1. For payment purposes please address your invoices to following post address or via email to [u.hagen@algoa.li](mailto:u.hagen@algoa.li)

Services Algoa Int. Anst. (VAT-Nr. 53049)  
P.O. Box 167,  
FL-9495 Triesen  
Fuerstentum Lichtenstein

c/o Urs Hagen  
Eggenrain 16  
CH - 5444 Kuenten  
Switzerland

Tel.: +41-56-485 82 22  
Fax.: +41-56-485 82 25

Below you will find further details regarding categories of goods which require inspection and the Portuguese labeling requirements which are applicable to all commodities which require inspection.

We thank you for your cooperation!

## **Specific Categories Requiring Pre-Inspection in Accordance with Decree 41/06**

The following categories of Goods require Pre-Shipment Inspection in accordance with Decree 41/06. Please note the “chapters are numbered”. These numbers reflect the first numeral(s) of the international Harmonized Tariff Code system.

Important Note: There is no \$USD minimum regarding Pre-Shipment Inspection requirements. All categories are subject to Pre-Shipment Inspection regardless of the \$USD value. The previous “less than \$5,000 CIF value” no longer applies.

### **Chapter Customs classification of goods**

- 1 Live animals.
- 2 Meat and offal, edible.
- 3 Fish and shellfish, molluscs and other aquatic invertebrates.
- 4 Milk & milk products; fowl eggs; natural honey; edible animal products, unspecified or not included in other chapters.
- 5 Other products of animal origin.
- 6 Live plants and other floricultural products.
- 7 Edible horticultural products, plants, roots and tubers.
- 8 Fruits, citrus and melon skins.
- 9 Coffee, tea, malt and spices.
- 10 Cereals.
- 11 Products of the milling industry; malt; starches; inulin; wheat gluten.
- 12 Oil seeds and oleaginous fruits; grains, seeds and sundry fruits; industrial or medicinal plants; straw and feeding stuffs.
- 13 Gums, resins and other vegetable saps and extracts.
- 14 Materials for braiding and other products of plant origin unspecified or not included in other chapters.
- 15 Animal or vegetable fats and oils; products of its dissociation; manufactured edible fats; animal or vegetable waxes.
- 16 Preparations containing meat, fish, shellfish, molluscs or other aquatic

- invertebrates.
- 17 Sugars and confectionery products.
- 18 Cocoa and its preparations.
- 19 Preparations containing cereals, flours, starches or milk; pastry products.
- 20 Preparations of horticultural products, of fruits or of other plant parts.
- 21 Sundry edible preparations.
- 22 Drinks, alcoholic liquids and vinegars.
- 23 Waste and residues of the food industries; animal feedstock.
- 24 Manufactured tobacco and its substitutes.
- 27 Mineral fuels, mineral oils and products from its distillation; bituminous materials; mineral waxes.
- 28 Inorganic chemicals; inorganic or organic compounds of precious metals, of radioactive components, of metals of rare earths or of isotopes.
- 29 Organic chemicals products.
- 30 Pharmaceutical products.
- 31 Manures or fertilizers.
- 38 Sundry products of the chemical industries
- 84 Used engines and equipment included in classifications 8407, 8408, 8426, 8427, 8429, 8430.
- 87 Used automobile vehicles, tractors, cycles and other terrestrial vehicles, respective parts and accessories, excepting products included in classifications 8706, 8707, 8708, 8710, 8713, 8714 and 8715.
- 95 Toys.

## Angolan Decree No. 124/06

### Portuguese Labeling Requirements

The following communiqué regarding Portuguese Labeling Requirements for Pre-Inspected Goods was distributed on November 8, 2006. Please note the attachments.

Please be advised effective January 1, 2007, Angolan Decree 124/06 will be implemented. Decree 124/06 requires **Portuguese Labeling for all Goods being imported into Angola which require Pre-Inspection.** Categories include: Foodstuffs and Beverage, Tobacco, Mineral Fuels and Oils, Chemicals, Medicines and Pharmaceutical Products, Fertilizers, Used Motors and Equipment, Used Vehicles and Parts, and Toys. Category specifics and guidance are further described below.

The Portuguese Labeling requirements are provided per the attached. Category specifics for all Goods requiring Pre-Inspection are shown in Angolan Decree 41/06 Appendix I which was distributed on September 1st (copy is also attached). Therefore, the Pre-Inspection of all Goods listed in accordance with Decree 41/06 will require Portuguese Labeling.

It is the responsibility of All Suppliers, supporting CABGOC Operations and Major Capital Projects, to please initiate whatever steps necessary to ensure compliance. Non-compliance will result in BIVAC issuing an unsatisfactory Inspection Report. This will cause significant delays as full compliance is required before the Goods will receive authorization to ship to Angola. This process will be further described in New Shipping Guidelines being furnished later this week.

## **Angolan Executive Decree No. 124/06**

### **Portuguese Labeling Requirements**

In accordance with Executive Decree No. 124/06 published on October 10th, 2006, please be advised of the following Portuguese Labeling requirements. The Labeling requirements are applicable to all Commodities which require BIVAC Pre-Inspection in accordance with Angolan Decree 41/06.

#### **LABELING REQUIREMENTS:**

All labeling of packaging of imports shall include **Portuguese**.

Retail packages of goods commonly traded with expiry date, must show the following information: batch number, expiry and/or manufacture date.

Individual packages of foodstuff, perfumery and cosmetics, pharmaceuticals, chemicals, cigarettes, tobacco and alcoholic preparations, must show the following mandatory information:

- **Foodstuff:** type of product, producer's name, batch references, preservation, conditions of storage, production / validity dates, fat content, capacity, volume of alcohol etc., in conformity with the product; Instructions for use must be written in Portuguese.
- **Pharmaceuticals:** name of the manufacturer, label, name of the product, basic quantity of content, batch number, origin, manufacture and validity dates, must be shown on each retail package. Instructions for use must be written in Portuguese.
- **Perfumery and Cosmetics:** manufacturer's name, brand name, alcohol content, description, distributor and/or seller, dates etc. In case of glass or other fragile goods, the corresponding indication "Fragile", "Glass" must be stated.
- **Chemicals:** including hydrocarbon, oils, and lubricants, packed in bottles, cans, barrels, bags, casks or any other form of packaging: name of the product, chemical content, capacity, handling recommendations, and relevant IMDG code for dangerous products, gross and net weights, importer's name and destination. Recommendations for use and protection must be written in Portuguese.
- **Cigarettes, Tobacco and Alcoholic preparations:** label with warning from the Government, in accordance with the standard of the World Health Organization:  
**Cigarettes and Tobacco:**
  - (a) Label must cover not less than 30 % of the packet
  - (b) Label must be (i) easily visible; (ii) printed in red or black with a white background, with a border covered, and (iii) written in Portuguese.
  - (c) In addition to the label of warning regarding health and safety, the label must show the following message: "Não é permitida a venda a menores de 18 anos de idade" (Forbidden selling to minors under 18).**Alcoholic preparations:**
  - (a) Label must cover not less than 30% of the packet

(b) Label must be (i) easily visible; (ii) printed in red or black with a white background, with a border covered, and (iii) written in Portuguese.

(c) In addition to the label of warning regarding health and safety, the label must show the following messages: “Não é permitida a venda a menores de 18 anos de idade” (Forbidden selling to minors under 18) and “Consuma com moderação” (Drink with moderation) or equivalent.

- **OTHER SPECIAL REQUIREMENTS:**

Verification of the production and expiry dates, as well as the remaining storage time at the date of inspection of goods commonly traded with expiry date. The remaining shelf-life must not be less than 25% of the total shelf-life, taking into account the time of transportation, without prejudice to the requirements set out for **pharmaceuticals** and **perfumery and cosmetics**. For pharmaceuticals, perfumery and cosmetics, the remaining shelf-life must be more than 50 % of the total shelf-life of the product, with a minimum of 6 months.

**Motor vehicles** must have left-hand steering and observe the legal requirements of safety, manufacture and circulation.